

DATE: November 14, 2016

CALL TO ORDER: 1743, by Joe Migliore

QUORUM (5 Board Members): Yes

BOARD MEMBERS/DIRECTORS PRESENT: Joe Migliore President, Kurt Leuschner VP, Suzanne Tracy Secretary, Phyllis Keys Bookkeeper, Jim Forneris Retail, Dennis Schirmer Science, Maureen McCarty, Bob Pellenbarg,

MSJ VOLUNTEER REPRESENTATIVES PRESENT: Vince Llace, Carl Maple

BOOKKEEPER PRESENT: CA DPR REPRESENTATIVES PRESENT: Allison Barnes Park Interpreter

ABSENT: Royce Jones Treasurer, Iona Scapple, Mark Hudgens Sector Superintendent, Todd Friedman Supervisor

APPROVE MINUTES PRIOR MEETING October 10, 2016

MOTION BY: Kurt Leuschner, **SECONDED BY:** Jim Forneris, All in Favor and Carried

DEPARTMENT REPORTS:

Treasurer's Report, Royce Jones and Phyllis Keys

Statement of Assets, Liabilities, and Net Assets for October, 2016:

Report attached to minutes and includes following:

Total Assets Checking at US Bank: October 2016 \$35,025.29

Total Checking/Savings at US Bank: October 2016 \$152,081.33

Total Current Assets (Includes CDs, Education Grant, Cash at All Locations, Rescue Funds):

October 2016 \$150,734.37

Total Liabilities & Equity: October 2016 \$150,734.37

Net Income: October 2016 \$2,631.22

Net Income January-October 2016 -\$4,044.89

GENERAL DISCUSSION:

Year to date income 36.4%, cost of goods up, expenses under budget, donations up, interpretative products up with \$8560.00 in 2016 and \$300.00 in 2015.

Phyllis Keys will prepare budget for 2017. Budget will be based on historical data. Budget specifics can be determined by Phyllis Keys or a special meeting can be called. Budget will be emailed to MSJNHA board members for vote or this can be decided at the holiday banquet.

Address Change: Receiving mail but not all vendors have changed address. Jim Forneris will ask vendors to resend bills if needed. Address is changed at US Bank by Royce Jones.

State Park Report: Allison Barnes Park Interpreter

GENERAL DISCUSSION:

Not as much to report for the past month. Had a very successful geology talk from Joe Migliore. Volunteer meeting with 'housekeeping issues' covered at this meeting.

Natural Science, Dennis Schirmer, Nothing to report

GENERAL DISCUSSION:

Natural Science Collaborative was meeting once a month. Original intent was coordination of science for entire Coachella Valley with information provided to all Coachella Valley organizations. Has evolved to an educational focus and is aligning with Common Core.

Allison Barnes, Park Interpreter, is beginning to utilize the next generation standards in the programs she is designing for Mt San Jacinto.

COMMITTEE REPORTS:

MEMBERSHIP: Joe Migliore

GENERAL DISCUSSION:

MSJ MEMBERSHIP CAMPAIGN: Have seven renewals to date. Holiday banquet is promotional with presentations from Mark Hudgens, Sector Superintendent, and Allison Barnes, Park Interpreter, and speaker Steve Fuchs. Joe Migliore will discuss NHA membership and volunteerism at Mt San Jacinto; he will followup on NHA memberships. VC coverage will be discussed with full coverage the expected goal along with an emphasis on the various volunteer opportunities.

Facebook updates: Royce Jones Not Present

GENERAL DISCUSSION:

EDUCATION: See Park Interpreter Report

RETAIL: Jim Forneris

GENERAL DISCUSSION:

The need for training in the use of the cash register and credit card was discussed. Use of one volunteer discussed for consistency in orientation. Bill Solylo, Ranger, is working on a procedure manual for volunteers.

Some backorders continue; specifically medallions. Sufficient supplies are available to maintain inventories.

All supplies received by PSAT need to go through Jim Forneris, including Idyllwild orders; this will prevent issues regarding payment of vendors when it appears an order has not been received.

Request PSAT tram operators to announce Visitor's Center over tram car PA system.

Joshua Tree National Park Geology book will be ordered for resale at Visitor's Center.

Idyllwild Inventory: There is concern about how well this inventory will withstand the winter weather.

Inventory will be transferred to Jim Forneris' garage. Dennis Schirmer will assist with transfer.

Ambient temperature in Visitor Center remains an issue. There is concern that Visitor Center will lack coverage as volunteers do not want to work in an unheated environment in the winter months. Issue will be turned over to Long Valley Rangers as volunteers are employees of the State of California.

OLD BUSINESS:

TABLED/PERMANENT HOLD: Review and revise bylaws

POSTPONED to 2017: Stone Creek Campground: Wood Sales, Safe, Credit Card Reader

POSTPONED to 2017: Photo Contest

NEW BUSINESS:

Partnership Skill Building: New ideas, Remains open for discussion

Holiday Banquet: Additional funding for increase in attendance.

Estimated time for presentations is 25 minutes. Joe Migliore will make arrangements for audio-visual equipment; will setup in advance for an easy transition into presentations.

Wine is available at the banquet; there is no open bar; cocktails are available at the PSAT bar on the third floor. Non alcoholic beverages are available at the banquet. The menu will be reviewed.

Placement of a donation jar was discussed. Swag for attendees was discussed; possibly the new map of Mt San Jacinto.

Banquet attendees are encouraged to arrive by 1730 at the PSAT Mountain Station. Joe Migliore will send emails reminding guests and PSAT staff of times Jim Forneris will greet guests at the PSAT Valley Station.

Recycle funds from Idyllwild pickup arrangements:

GENERAL DISCUSSION:

This will stay with the California State Park in Idyllwild.

Dennis Schirmer will handle the funds earned from recycling.

Holiday party at Carl Maple's home on December 11, 2016, announced. Party starts at 1600. Email with invitation will be forwarded to MSJNHA board members.

NEXT BOARD MEETING: January 9, 2017 @ 5:30pm

REFRESHMENTS: Kurt Leuschner

ADJOURNMENT: 1858, By Joe Migliore

Transcribed from original notes on November 22, 2016

Original notes attached

Suzanne Tracy