

**MOUNT SAN JACINTO NATURAL HISTORY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
DATE: May 9, 2016**

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CALL TO ORDER: 1745pm, By Joe Migliore

QUORUM: Yes

BOARD MEMBERS: Joe Migliore President Kurt Leuschner VP, Suzanne Tracy Secretary, Royce Jones Treasurer, Glenn Flood

DIRECTORS: Jim Forneris Retail

MEMBERS: Phyllis Keys Bookkeeper, Vince Llacer, Carl Maples, Bob Pellenbarg,

CA DPR REPRESENTATIVES: Todd Friedman Supervisor, Allison Barnes Park Interpreter

ABSENT: Iona Scapple, Dennis Schirmer Science

APPROVE MINUTES PRIOR MEETING April 11, 2016:

MOTION BY: Royce Jones, SECONDED BY: Kurt Leuschner, ALL IN FAVOR & CARRIED

DEPARTMENT REPORTS:

Treasurer's Report, Royce Jones and Phyllis Keys

Statement of Assets, Liabilities, and Net Assets:

April, 2016, report not available.

Financial Records Storage: Transfer to Mt San Jacinto Visitor Center Storage Closet #1 on May 14, 2016.

Cooperating Associations Report: Completed and turned over to Todd Friedman.

Tax returns complete. Treasurer to sign. Returns are e-filed. Reported numbers verified against records. Tax return fees: \$10.00 to State of California annual fee, \$500.00 to CPA tax preparation.

Invoices from Nature Trails Press in amount of \$3924.63, dating back to 2012, received with request for payment. Purchase Order numbers are on the invoices. Some of the invoices were paid in the past. Some recent purchases will be checked by Jan Welch for verification. Jim Forneris has the Purchase Order book and will verify older purchases. Nature Trails Press is requesting verification of any payments with copies of front and back of checks issued.

State Park Report, Todd Friedman:

Hidden Lake boardwalks are in place, railings are needed.

Trail restoration is underway with CCC/California Conservation Corp and includes rerouting of some trails.

Partnership Skill Building with Royce Jones: A great meeting with many ideas for organizing projects through to completion. These included ideas for communication and cooperation between CaSP and NHA with meetings suggested to explore the agenda for each group. Ideas generated would become joint projects between the two entities.

State of California is seeking to help partners by adding a department to assist non-profits with organization, sharing and posting projects, and learning from other parks experiences.

California has a total of 291 State Parks. Forty-five people attended the meeting.

DISCUSSION:

Recommend agendas for each entity, MSJ CaSP and MSJNHA, be set prior to a meeting. Facilitators from foundation are available at no charge; the cooperating association is responsible for making contact and requesting this resource. Planning meetings suggested before year end for following year; this was formerly done in November. Recommend each MSJNHA board member have a suggestion for a project for June meeting. Recommend setting a date for MSJ CaSP and MSJNHA to meet and plan projects.

Royce Jones is working on a form for generating requests from educational groups. Suggestions were made for additional information including estimated costs, where form is submitted, adding California State Park. Form will be sent to Park Interpreter. Preliminary form attached.

Current pricing for school programs with discounted tram tickets remains in effect until July 1, 2016. Park interpreter will set up programs with PSAT and have a bigger involvement with programs.

Park Interpreter Report, Allison Barnes

VC Supplies coming in under budget, Phone installed, Volunteer recognitions completed, Safe installed

DISCUSSION:

Nature walks have started with VIPs.

Working on speakers to cover various topics.

Light in reptile exhibit replaced. This is generating a lot of attention.

Whiteboard is up and functional. Visitors are stopping to review weather and trail conditions.

State Park Report Park Interpreter Report, Allison Barnes, Cont.:

Six school groups scheduled in May; four with Tracy Albrecht; two with Park Interpreter with two to three MSJ volunteers assisting. Working on program and will email agenda for day.

Sunny Sands elementary scheduled for May 24, 2016, with sixty-one children and eight adults at a cost of \$414.00. PSAT will invoice MSJNHA.

MOTION: Approve \$450.00 for Sunny Sands elementary school group visit.

BY: Kurt Leuschner, SECONDED: Bob Pellenbarg, IN FAVOR: All, OPPOSED: None

DEPARTMENT REPORTS:

Natural Science, Dennis Schirmer Absent

COMMITTEE REPORTS:

MEMBERSHIP: Joe Migliore, REPORT: Three new members. A total of 96 NHA members.

WEBSITE: Joe Migliore: Nothing to report

Facebook updates: Royce Jones, REPORT: Eleven likes, consider posting school groups.

EDUCATION: New appointment needed.

RETAIL: Jim Forneris, REPORT: Most items are restocked, some items are on backorder for four to five weeks. New Book: Roadside Geology is now available at the VC for \$26.00. A guide for emergency survival located. This will be reviewed by Todd Friedman.

Inventory in storage transfer update with purchase of storage containers: Royce Jones has purchased clear tubs and has started transferring supplies from boxes. Joe Migliore and Kurt Leuschner will assist Royce with moving supplies from storage unit. Royce will drive supplies to Idyllwild after confirming a day with Ranger Eric.

OLD BUSINESS:

STATUS INCOMPLETE: Trail maps-status update: Joe Migliore

Photos from board or volunteers: Teresa Gaulin is working on this and will email Joe potential photos; some photos attached. Quantity for print will be decided at a later date.

DISCUSSION: Continue working on an appropriate photograph.

STATUS INCOMPLETE: Junior Ranger program badges, Suzanne Tracy

Online research turned up one result for Junior Ranger Badges at eParks, referred by eParks to Hogeys, Inc. Badge is available for \$2.75 each with a minimum order of 25. Volume discounts are offered: 50 badges @ \$2.50 each, 100 badges @ \$1.95 each. Custom badges are available with MSJ logo. Takes 4-6 weeks to process. Minimum order of 100 badges @ \$2.25 each.

Hogeys Inc Phone 1-800-464-3936, Contact Jesse Sells, email: jesse@hogeys.com

DISCUSSION: Another potential supplier (Chief Supply) discussed. This was researched after the meeting. In order to get the \$0.47 price minimum purchase is 10,000 badges at total cost \$4700.00. The smallest minimum order is 500 badges at \$0.76 each with a total cost \$380.00. An "off the shelf" badge is not available. The possibility of purchasing the USS Arizona Memorial badge, which depicts a mountain scene on the round medallion, but leaving off the words "National Historic Site" is not available.

MOTION: Approve purchase of 200 Junior Ranger badges.

BY: Kurt Leuschner, SECONDED: Jim Forneris, IN FAVOR: All, OPPOSED: None

STATUS INCOMPLETE: Historical Society Membership, Joe Migliore, Nothing to report

STATUS TABLED PENDING ADDITIONAL INFORMATION: Router-update on demonstration prior to purchase. Todd Friedman reports meeting has been set up several times and cancelled because of work commitments by person who operates router. Todd will continue to pursue a demonstration before purchase.

NEW BUSINESS:

REVIEW BYLAWS:

Article VII, section 3, Article VIII, Section 7.4, Article VIII, Section 7.4, Article VII, section 3, Article IX, Section 1 and 7

NEW BUSINESS Cont.:

DISCUSSION:

Term cycles allow for replacement of one-third of members in one cycle, a cycle off period should be in place.

\$200.00 expenditure by CFO recommended to remain same.

Bylaws will be looked at and revised as needed.

NEXT BOARD MEETING: June 13, 2016, at 5:30pm, at Joe Migliore's home

REFRESHMENTS: Suzanne Tracy

ADJOURNMENT: May 9, 2016, at 8:00pm by Joe Migliore