

Mt. San Jacinto Natural History Association

Board of Directors Meeting

February 5, 2013

MINUTES

The meeting was called to order by President Iona Scapple at 5:45pm. Quorum confirmed.

Roll Call: Directors present:

Iona Scapple, Kurt Leuschner, Bob Pellenbarg, Marsha Hansen, Joe Migliore, Elize Van Zandt, Maureen McCarty, Dennis Schirmer, Peter A 'Hearn. New Board Member, Duane Bambusch. Phyllis Keys, Bookkeeper.

State Park Representatives: Bart Grant, Supv. Ranger, John Beringer, Sr. State Park Aide/ Visitor Center Manager

I. APPROVAL OF MINUTES from January 7, 2013. MM/ EV.

II. STANDING REPORTS

A. Treasurer's Report - Budget Report - Bookkeeper Phyllis Keys

1. Phyllis presented the budget for 2013 dated from material discussed at our budget meeting on Jan. 25, 2013. However, we are still waiting for the future funding requests from the State Park (SP) for the year. She is still working on Financial Report for January.
2. Duane Bambusch was named a new Board Member and his duties will include picking up the Visitor Center monies and depositing them in US Bank. MSP/JM/PA.
3. Bob will order Deposit Slips for US Bank.
4. Motion for 1) Phyllis Keys duties to include picking up the mail, keeping and balancing the checkbook and writing checks for Kurt and Bob to sign. 2) Dennis will continue to pick up money from Idyllwild; Duane, Mtn. Station Visitors Center; and Bob, Long Valley (LV) Ranger Station. 3) Phyllis Keyes' pay to be raised to \$300 a month. MSP/KL/JM.
5. See accompanied financial statement report.

B. Science Collaborator - Dennis Schirmer
No report this month.

III. STATE PARK REPORT Bart Grant, Supv. Ranger

Bart made the following funding request:

1. 1) Ina, Interpreter position-\$6,000. Approved. KL/MM
2. 2) \$4,500 for display cases for Museum at Mtn. Station. Approved KL/MM

IV. COMMITTEE REPORTS

A. RETAIL - John Beringer Sr. SP Aide/Visitor Center (VC) Manager

- 1) Sales: John reported 2012 VC sales were \$8000 over budget and \$12,000 in sales over 2010.
- 2) The Visitors Center now has 23 new volunteers.
- 3) Price list PLU's are all grouped together by number. PLU's & prices are tagged on every item.

- 4) John does not need to get Board approval on new items, but the Board would like a report of new items and what is selling well. There is a new PCT day hike book and fanny packs are a new item.
- B. Membership - Maureen McCarty
 1. Maureen now has most of the membership's e-mails.
 2. Maureen would like to look at changing our membership to a calendar year: January to December. Members who join mid- year should be given a break, by extending their membership to the next year.
 - C. Education - Peter A 'Hearn
 1. Calif. Teachers Science Conference is in Palm Springs, Oct. 25-27 this year. A small group of about 20 will tour the engine room of the PSAT.
 2. The Winter Park Authority meets Tuesday morning at 9:30am 7-8 months out of the year. Bart will forward a meeting calendar so those Board Members interested can attend.
 3. Local school groups travel up the Tram to visit the SP once a year as part of their curriculum.
 4. There is a NEED for activity packets for each grade level that visits the SP. Peter has offered to assist Rob Howard to plan for these activities. The activities need to match the Standards set for each grade level. Peter and Bart will discuss these activities.
- V. Old Business
- A. PEAKS - Joe Migliore
 1. Contributors are wanted for the next edition of Peaks which is published in January, May and September.
 2. Joe is looking at 'Constant Contact' using their software and the program includes the mailings. It is more expedient than Microsoft Publisher. Joe will report more in the next meeting
 - B. Website - Maureen McCarty
 1. Maureen reports we get about 8-10 hits a week.
 2. Pay Pal is working well and is not needed on future agendas for discussion.
 3. Maureen will invite a marketing person to discuss how to improve our Website for more visitors.
- VI. New Business
1. Joe will update Board of Directors information.
 2. The Photo Contest will begin in spring and Joe will work on this activity.
 3. Whistles that have been discussed may possibly be funded by SP.
 4. The Wildflower Festival is March 20 at the Monument VC. Elize stated that NHA needs a visible display for these types of programs. She will work on this and procure some items to display on the SP table. The Board approved Elize and Ina (SP) to get a new Display Board. Rob Howard will work at the Festival table for SP.
- VI. Next Meeting: Tuesday, March 5, 2013 at 5:30 pm at Joe Migliore home. Refreshments for next mtg. by Bob Pellenbarg
- VII. Meeting was adjourned at 7:35 pm.

Respectfully Submitted by Marsha Hansen, Secretary

