

Mt. San Jacinto Natural History Association

Board of Directors Meeting

Sunday, February 19, 2012

MINUTES

The meeting was called to order by President Iona Scapple at 11:20 am. Quorum confirmed.

Roll Call: Directors present:

Iona Scapple, Kurt Leuschner, Bob Pellenbarg, Marsha Hansen, Joe Migliore, Gene Rojek, Elize Van Zandt, Maureen McCarty.

Directors not present: Dennis Schirmer

State Park Representatives: Garratt Aitchison, John Beringer, Rob Howard.

I. APPROVAL OF MINUTES from January 3, 2012. MPS/JM/MC.

II. ELECTION OF THE OFFICE OF SECRETARY

Marsha Hansen volunteered to hold the office if a word processing software program was purchased for her computer, as she has no writing program to do the job of secretary. The Board agreed to this appointment.

III. SELECTION OF NEW COMMITTEE CHAIRS

Retail & Special Programs: Kurt Leuschner

Membership: Maureen McCarty

Education: Dennis Schirmer

Planning & Goal Setting: Joe Migliore

IV. STANDING REPORTS

Treasurer's Report - Bob Pellenbarg

1. There was discussion of recent bills paid. A summary follows:

Girl Scout event held in Palm Springs: \$189.

Reimbursement to Rob Howard for supplies. \$65.

Reimbursement to John Beringer for battery backup. \$60.

Label Machine, \$80

Office supplies. \$142

Total: \$536

2. Motion to require two signatures for all checks written over \$1000. Bob Pellenbarg 1st signature, Kurt Leuschner 2nd signature. Those written for less than \$1000 require only one signature. MSP/MC/GR

3. Rob Howard and John Beringer can make purchases up to \$200 per item without Board approval for NHA related business.

V. STATE PARK REPORT

- Discounts for sales in Visitors Center - John Beringer

Motion to approve 30% off sales for VIP's, Board Members, MSJNHA Members, Scouts (pins & patches only), Teachers (Books only) and Tram Employees. MSP/KL/MC.

Motion to approve lunch costs of \$80 for VIP Recognition Luncheon on 2/25/12 and to approve \$75 for plaques for VIP's who worked more than 200 hours in one year. These volunteers will be recognized in the new PEAKS. MPS/GR/JM

- The old Daily Sales Tally will once again be used by the VIP's in the Visitors Center.
- Request by Rob Howard for Activity Sheets \$250. MSP/KL/JM

- VI. STATE PARK MANAGEMENT PLAN - Garratt Aitchison
- The Idyllwild State Park Office complex is adding new space (400-600 sq. ft.) with a double wide module for a Visitors Center-Sales area and a proposed Video Room. Garratt requested \$15,000 to cover costs for interpretive and NHA sales displays to be available by June, 2012. MSP/GR/EVZ.
 - The Park Aide position held by John Beringer to manage the MSJ Visitors Center is paid for by the NHA. Garratt requests that the amount of \$15,000 be paid for once a year, rather than quarterly. Motion to approve paying the balance for this year and hereafter once year in a lump sum is approved. MSP/KL/MC

- VII. Old Business
- PEAKS: Elize Van Zandt has agreed to be Editor, but not Publisher of the quarterly newsletter. Rob Howard may have a volunteer who knows MS Publisher. He will contact him and let the Board know if this will work. Joe Migliore will meet with Russ Anderson to get familiar with MS Publisher, until we have a volunteer who can work as a Publisher.
 - The following Board Members and State Park personnel will submit articles for the upcoming newsletter: Iona Scapple, Bob Pellenbarg, Kurt Leuschner, Joe Migliore, Garratt Aitchison and Rob Howard to the Editor, Elize Van Zandt. She will then pass these on to the new Publisher or to Joe M.
 - Gene Rojek will continue to volunteer to collect the money from the safe at the Mountain Station. He will speak to Regina Landry to see if she also will continue to collect the money on alternating weeks.
 - Gene Rojek made a request to Garratt Aitchison that new signs be made up to direct park visitors to the View Points /over-looks of the valley below. Garratt stated that this was in the Master Plan for Long Valley.

VIII. Next Meeting: Tuesday, March 13, 2012 at 5:30 pm at Joe Miligore home.

IX. Meeting was adjourned at 12:39 pm.

Respectfully Submitted by Marsha Hansen, Secretary

