

**MOUNT SAN JACINTO NATURAL HISTORY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

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DATE: April 11, 2016

CALL TO ORDER: Time 5:40pm, By Joe Migliore

QUORUM: Yes

ROLL CALL:

BOARD MEMBERS: Joe Migliore President, Kurt Leuschner VP, Suzanne Tracy Secretary

DIRECTORS: Jim Forneris Retail, Dennis Schirmer Science

MEMBERS: Phyllis Keys Bookkeeper, Vince Llacer, Bob Pellenbarg

CA DPR REPRESENTATIVES: Todd Friedman Supervisor, Allison Barnes Park Interpreter

GUESTS: Jan Welch

ABSENT: Royce Jones Treasurer, Glenn Flood, Carl Maples, Paul Reisman, Iona Scapple

APPROVE MINUTES PRIOR MEETING March 14, 2016

MOTION BY: Kurt Leuschner, SECONDED BY: Bob Pellenbarg, ALL IN FAVOR & CARRIED

DEPARTMENT REPORTS:

Treasurer's Report, Royce Jones and Phyllis Keys

Statement of Assets, Liabilities, and Net Assets for February, 2016, and March, 2016:

Report attached to minutes and includes following:

Total Assets Checking at US Bank: February 2016 \$33,525.52, March 2016 \$34, 701.30

Total Current Assets (Includes CDs, Education Grant, Cash at All Locations):

February 2016 \$155,287.70, March 2016 \$155,367.25

Total Liabilities & Equity: February 2016 \$155,287.70, March 2016 \$155,367.25

Net Income: February, 2016 -\$1,556.08, March 2016 \$1079.55

Quarterly Report March, 2016 -\$600.12

Missing Visitor Center petty cash found.

Royce Jones reports via email two checks deposited in account.

GENERAL DISCUSSION:

First quarter sales for 2016 at Visitor Center increased when compared with 2015.

Donations have increased.

Safe, used for petty cash storage, is installed in closet #1. Combination is kept at the Long Valley Ranger Station and with Park Interpreter. Park Interpreter is contacting Visitor Center volunteers individually to disseminate this information.

Request to join Historical Society received. Joe Migliore will contact this group and investigate. Discuss at the next MSJNHA meeting.

State PARK REPORT, Todd Friedman

Todd Friedman and Royce Jones will travel together for Partnership Skill Building, April 18-22, 2016.

MSJNHA Annual Report received.

PARK INTERPRETER REPORT Allison Barnes VC Supplies:

The following list was compiled by checking the Office Depot website for the office supplies and Home Depot for the light fixtures.

Idea 1. Welcome Board: Use a dry-erase board to post daily information like sunrise & sunset times, today's weather, trail conditions, inspirational quote, nature walk times, bird sightings, etc. Can be updated every morning and magnets can hold rotating flyers. Possible location near PSAT lockers.

Supplies needed:

24x36" Magnetic dry-erase board ~ \$30-60 depending on quality

Expo assorted dry-erase markers, 12-pack ~ \$10.69

Expo dry-erase starter kit (eraser and cleaner) ~ \$6.99

No easel needed - already have one

Idea 2. Bulletin Board Posters: Use poster board to cover unsightly cork board backing. Will be updating flyers in the near future.

Supplies needed:

22x28" Poster board, assorted color 5-pack ~ \$5.99

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Idea 3. Visitor Center Desk: A few improvements to be behind the desk.

Supplies needed: Scissors ~ \$3.99, Box cutters ~ \$8.99, 24x36" Anti-fatigue mat ~ \$50 to \$100

PARK INTERPRETER REPORT Allison Barnes VC Supplies Cont.:

Idea 4. Taxidermy Display Case: The reptile case is very dim, but it's so old that the fluorescent bulb that needs replacing is a custom size that no longer exists (measures 60 inches, standard is 36 and 72 inches these days). I propose to take the old fixture out and replace it with 2 sets of under-cabinet LED light fixtures: two 24-inch and one 18-inch that are linkable to each other. LED bulbs will likely last 10x longer than fluorescent bulbs so they may never need replacing. The following are the cheaper brand carried at Home Depot:

Supplies needed:

(2) Commercial Electric 24 in. Soft White LED Under Cabinet Light ~ \$29.97 each

(1) Commercial Electric 18 in. Soft White LED Under Cabinet Light ~ \$24.97 each

GENERAL DISCUSSION:

Board discussion is supportive of these ideas for improvements at Visitor Center.

MOTION: Approve \$350.00 for supplies and lighting

BY: Kurt Leuschner, **SECONDED:** Robert Pellenbarg, **IN FAVOR:** All, **OPPOSED:** None

Working on current Volunteer recognition plaques found at VC. Plaques from earlier years found in storage. Discussion on hanging all plaques at VC. Board in favor of this idea.

Natural Science, Dennis Schirmer

REPORT: Nothing to report

COMMITTEE REPORTS:

MEMBERSHIP: Joe Migliore

REPORT: Received two new memberships from Phyllis Keys.

WEBSITE: Joe Migliore

Facebook updates: Royce Jones Not Available

GENERAL DISCUSSION: Check on links to MSJNHA website

EDUCATION: New appointment

Elize Van Zandt, Director of Education, has tendered her resignation from MSJNHA board.

Report by Tracy Albrecht on recent and future children's programs

REPORT:

Boys and Girls Club of Cathedral City, and James O Jesse Community Center have visited Mt San Jacinto. PSAT discounted tickets; Todd Friedman worked with Nancy Nichols on this. Both educational, fun things, and exercise were involved during visits. Ranger Bill Solylo and Park Aide Jesse Norton assisted in programs. Tracy Albrecht provided logistics. Todd Friedman provided interpretation on parks including careers as rangers, maintenance, and clerical positions.

Tracy Albrecht is working with Hoover School, Indio, to set up visits to Mt San Jacinto; requesting \$3000.00 in funding. Increased costs include transportation costs. Tracy has received funding of \$2000.00 from HOL.

RETAIL: Jim Forneris

REPORT:

All supplies have been ordered and received with the exception of back orders (five items).

Roadside Geology discussed. A good book for the general public. Will add to Visitor Center inventory.

Multiple types of playing cards are in storage; invoice from 2014 remains pending. Pay this invoice. Playing cards depicting the 10 Essentials will be sold at the Visitor Center.

Cost of inventory storage is \$85.00 per month.

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Inventory currently in storage will be transferred to campground interpretative center in Idyllwild after approval is received.

Supplies inventoried by Joe Migliore and Royce Jones.

Royce Jones will transfer supplies; will try to complete transfer by the end of April or May.

Storage size needed for all inventory discussed; storage tubs may be needed to protect merchandise.

Financial records will be moved to Visitor Center closets.

MSJNHA INVENTORY HELD IN STORAGE: Research on alternate methods to handle inventory

Full report is attached to minutes for future reference.

OLD BUSINESS:

STATUS COMPLETE: Usborn bat book approved for sale at VC; received on April 8, 2016. Need PLU assigned, along with pricing.

OLD BUSINESS Cont.:

STATUS INCOMPLETE: New phone at VC does not have voice mail; consider having voice mail through phone company.

REPORT: Phone lost connectivity. Replaced with old phone. Wireless phone with answering machine preferred. Allison Barnes will locate a phone with these features and purchase.

MOTION: Allocate \$100.00 for purchase of phone.

BY: Kurt Leuschner, **SECONDED:** Bob Pellenbarg, **IN FAVOR:** All, **OPPOSED:** None

STATUS INCOMPLETE: Trail maps-status update from printer: Joe Migliore

Has talked with printer and sent a scanned copy of map to printer and Todd Friedman.

Discussion on graphics, this does not represent Mount San Jacinto well. Photo presented to board; this photo was also sent to printer. Photo consists of desert in foreground and Mount San Jacinto in background. Printer will work on changing picture. Map can be printed in color at no additional cost.

Request color photos from board or volunteers.

Quantity for print will be decided at a later date.

REPORT: Joe Migliore has heard from Arrow Printing. Printer states the picture described above would not look good on the brochure. Request to members to submit photos, especially of north face of Mt San Jacinto. Todd Friedman has reviewed and sent to California resource personnel. Jan Welch will send a photo to Joe Migliore.

STATUS INCOMPLETE: New book requests: Emergency Survival-A Pocket Guide-update

Jim Forneris may have the book and will turn over to Todd Friedman for ranger review.

REPORT: Jim Forneris is having trouble locating this book. Keep on agenda.

STATUS INCOMPLETE: Planning upcoming activities

Schedule annual volunteer picnic in Idyllwild for September 17, 2016 at 11:30am; MSJNHA Board meeting is scheduled prior to picnic at 10:30am.

Schedule annual holiday dinner party for December 8, 2016 at 6:30pm; date is not firm. Joe Migliore will contact PSAT and discuss possibility of having party in Crocker room at the Mountain Station.

STATUS TABLED PENDING ADDITIONAL INFORMATION: Router-update on demonstration prior to purchase. Todd Friedman reports meeting has been set up several times and cancelled because of work commitments by person who operates router. Todd will continue to pursue a demonstration before purchase.

NEW BUSINESS:

Tracy Albrecht, Interpretative Specialist with Santa Rosa and San Jacinto Mountains National Monument, has conducted several Mountain HIKE investigative and field trips with additional trips planned. An annual pass for the Palm Springs Aerial Tram was purchased. Reimbursement from the MSJNHA is requested. One day adult tram ticket is \$24.95; an adult annual pass is \$160.00. Email from Tracy is attached; email reports usage of funds and an HOL proposal for additional funding.

GENERAL DISCUSSION:

Alternate methods for PSAT annual pass discussed, including paying from Education fund.

MOTION: Buy with caveat that alternate will be used in future

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BY: Kurt Leuschner, SECONDED: Jim Forneris, IN FAVOR: All with one abstention, OPPOSED: None,
ABSTAINED: Bob Pellenbarg

STATUS POST MSJNHA MEETING: April 14, 2016: Funding for PSAT annual pass taken from HIKE funds.

Junior Ranger program: Badges after program completion

REPORT: Todd Friedman explained procedure for obtaining California State Park Junior Ranger badges.

Request for badges has been submitted; rangers are allowed to request badges once a year. At this time there is no funding for badges. Earliest time to expect receipt of badges is July, 2016.

GENERAL DISCUSSION: MSJNHA will look into an alternative badge for Junior Rangers while the California State Park Junior Ranger badge is unavailable. Investigate and keep on agenda.

NEXT BOARD MEETING: Location Joe Migliore's, May 9, 2016, at 5:30pm

REFRESHMENTS: Phyllis Keys

ADJOURNMENT: Time 7:35pm

MOTION BY Dennis Schirmer, SECONDED BY Robert Pellenbarg, ALL IN FAVOR & CARRIED

Transcribed from original notes on Date March 16, 2016, Original notes attached, Suzanne Tracy